

The Barnfield Theatre, Exeter

Saturday 5th April / Sunday 6th April



<https://www.joannamardonschoolofdance.co.uk/show-2025/>

password – magicalmovies25!

Parents information- Please read!

1. PLEASE ENSURE YOU ARE 100% CLEAR WHICH PERFORMANCES YOUR CHILD IS PERFORMING IN. IT HAS BEEN ON THE WEBSITE SHOW PAGE SINCE JANUARY.
2. **Everyone should have received the ticket booking link and password via email now.** PLEASE ENSURE YOU BOOK TICKETS TO A SHOW YOUR CHILD IS IN. I cannot change or alter incorrectly purchased tickets and access to the auditorium will be by tickets only. (No children allowed on laps due to Fire Regulations)
3. The shows will be approximately 2 ¼ - 2 ½ hours long including an interval.
4. **Costumes** have all been sent home now. Please hang costumes to allow creases to drop out. Please keep costumes safe and treat with care. It is your responsibility to ensure costumes come to the theatre in the perfect condition they have been given to you in. If any costumes are damaged beyond repair, you will be charged for replacement. Please ensure headdresses are kept safe. (Some delicate headdresses will be given to the children at the theatre.)
Please ensure you have any leotards / shoes required! If children don't have their shoes on show days sadly, they will not be able to perform.
Costumes must be returned to classes the week following the Easter holidays unwashed.
5. Please bring as little as possible to the theatre re. Outdoor clothes as space will be limited.
Please ensure everything is named. Children are encouraged to bring something to keep them amused in the dressing room - game / books etc... If parents allow electronic devices to be brought into the theatre this is at their own risk. The Dance School will not be held responsible for loss or damage to valuables in the theatre.

The very young children in each of the shows age 3-6 years will have a designated room with experienced chaperones looking after them. We will have a TV / video

and activities to keep them amused. All the chaperones in this room are experienced teachers who have had their own children attend the school in the past. Please be reassured they really do know what they are doing. All children stay backstage for the whole show and come on for the finale. For their safety and security, they will be checked out to parents at the end of the show by the teaching staff. If we were to encounter any problems we will come and find you in the auditorium. (We have never had to do this!)

6. **Dress Rehearsal – Sunday 30th March** at the Barnfield Theatre. All pupils required. See times on website. Pupils will come and go throughout the day/evening. Please be patient as it will be a long day and the care taken is to ensure the safety of your children.

Enter via Stage door behind Theatre - Pupils will be checked in / out

Parents need to wait for young children in the bar area and / or help them in the dressing rooms, but there will be no access to the auditorium.

Teenagers can be dropped off and those that have a lot of dances are welcome to stay and sit in the auditorium when not needed. It goes without saying you will be respectful and well behaved when in the theatre and courteous and helpful to the teaching and theatre staff!

Please arrive ½ hour prior to the allocated time so you are checked in and changed ready to rehearse as indicated – we will do our best to keep to time, but your children's needs will be our priority. Please be patient if we are running later than expected when you arrive.

Please note that the running order for the dress rehearsal is not the running order for the actual shows.

7. **Photographs / Souvenir Brochure**

Individual photographs will be sent home with your children.

They are £10 per print. Reprints are £10.00. Cash / Cheques for photographs made payable to **Brian Eveleigh** please (NOT the dance school). Unwanted photographs please return to the dance school. (We must account for all photos, and I have a list of who has been given what.)

The Souvenir Brochure will be on sale at the show – please bring cash. (£8.00)

8. **NO PHOTOGRAPHY OR VIDEO RECORDING ALLOWED IN THE THEATRE.**

A professional recording will be made of the show and a digital download will be sent to all participants. We will have the first 3 shows recorded and then edited to include all dances. A license is required for this, and it is therefore illegal to make your own recording. The cost of the filming/editing and license is covered through part of the participation fee you have paid. (We do not make any profit.)

NO PHOTOGRAPHY IN DRESSING ROOMS – THIS IS A SAFEGUARDING ISSUE AND THEATRE RULES

9. **Hair to be in a low bun at the nape of the neck.** (Please don't add donuts or put the bun on top of the head. It should not be visible from looking at the face.)
Please can you arrive with your hair done. (Bun packs available to purchase from the website shop.)
If you are unable to do your own hair, please bring own hair grips, pins, bands, nets, gel, spray and it will be done for you. Hair needs to be done for the dress rehearsal too.
10. **Make-up** will need to be provided by each child. (Not required for very young children - parent's discretion.)
Foundation & blending powder –Can be applied before arrival at Theatre
Black eye liner and Mascara. Eye shadow- (Browns/beige/cream)
Red lipstick and blusher
Helpers will be available backstage to help the pupils but due to health and safety all pupils must provide their own make-up. Thank you.
Can I suggest a small NAMED purse/bag containing the above.
Make-up is not required for the dress rehearsal.
11. If drinks are brought into the Theatre, please think carefully. No blackcurrant etc... (Water / Lemonade is much easier to hide if spilt on a costume.)
NO FOOD BACKSTAGE – WE HAVE SEVERAL CHILDREN WITH NUT ALLERGIES.
12. **No Jewellery to be worn in the Theatre-including earrings. No nail varnish / tattoos. No valuables to be brought to the Theatre.** The Joanna Mardon School of Dance cannot be held responsible for loss or damage of property during the show.
13. **Back-stage helpers** will be allocated a specific dressing room. Please stay where you are allocated. Costume changes will be pinned up in each dressing room. Running Orders for the performances are on the website – please ensure your children know their costume orders.
14. In the event of an **emergency** please listen carefully to your helpers and leave the Theatre by your nearest exit. The meeting point is in the grounds of Southernhay.
15. **All pupils will be checked in and out of the backstage area.** No pupil will be allowed to leave during a performance unless pre-arranged with Jo due to specific medical needs. Please be patient as this is for the security/safety of YOUR children. **IF PERFORMING IN BOTH THE MORNING AND AFTERNOON SHOWS, ALL PUPILS MUST BE COLLECTED AFTER THE FIRST SHOW AND THEN BROUGHT BACK FOR THE SECOND SHOW.** There is normally only time to collect the children - go into town and get some food and then return for the second show of the day.

16. **Questions / Concerns:** - Email jo@joannamardonschoolofdance.co.uk / 07931 854588. I will get back to you within 24 hours. Please ensure you are clear of the arrangements prior to the weekend of the dress rehearsal and shows
17. Show days: - Please arrive for your performance: -
- 13-18 years – 1 ½ hours before show starts
 - 7-12 years – 1 hour before show starts
 - 3-6 years – ½ hour before show starts

Please remember we have a lot of children performing and we need your co-operation to make sure the show runs smoothly and safely. This is the 32nd year of the Dance School so please appreciate we do know what we are doing, and your child's safety is the most important thing to us. Thank you in anticipation of your continued support. Please remember this is your children's special weekend and they have worked exceedingly hard to produce an entertaining show for everyone. Sadly, recent years have seen many changes in people's attitudes towards others. When purchasing tickets, you are buying a ticket to watch a show, not just your child. Please can I ask for a little respect for other spectators and other people's children performing and ask you not to get up and walk out during someone else's performance.

We hope your children have a wonderful experience making memories, building confidence, developing lifelong friendships and gaining a love of performing.

Enjoy the show – we are so proud of all the children and young people in the school.

Miss Jo and team